

Please attach a recent passport sized photograph of yourself



# THE PRINCE'S SCHOOL OF TRADITIONAL ART

## Application form for entry in 2011

Please read Notes for Applicants carefully before completing this form

### Details of Courses

Please tick the course for which you are applying

M.A. by course       PhD by project       MPhil   
M.A by project       PhD by thesis       P.E.D.

### Applicant's Details

Please write in block capitals using black ink

Title (Mr/Mrs/Ms etc) \_\_\_\_\_  
Surname \_\_\_\_\_  
First name(s) \_\_\_\_\_  
Date of Birth (day/month/year) \_\_\_\_/\_\_\_\_/\_\_\_\_  
Age on 1 September 2011 \_\_\_\_\_  
Place of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_  
Maritus Status \_\_\_\_\_  
Number of Dependents \_\_\_\_\_  
Ages of Dependents \_\_\_\_\_

Have you been permanently resident in the UK or elsewhere in the EU for the past three years for reasons other than education?

Yes       No

In order to qualify for UK/EU fees an applicant will be asked for the formal documentary proof that they have been resident in the UK/EU for a minimum of three years.

How did you hear about the courses at P.S.T.A.?

Please specify \_\_\_\_\_  
\_\_\_\_\_

Permanent home address (in full)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

Include international dialling code and time difference (+/- GMT)

Email address \_\_\_\_\_

Facsimile \_\_\_\_\_

Include international dialling code and time difference (+/- GMT)

Address for correspondence (*if different from above*)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

Include international dialling code and time difference (+/- GMT)

Email address \_\_\_\_\_

Facsimile \_\_\_\_\_

Include international dialling code and time difference (+/- GMT)

Advertisement       Article       Careers Office  
 Friend       Open day       Directory

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## Education

Please list all educational establishments attended during secondary and higher education in chronological order including where (if appropriate) you are currently studying. Also give details of the awarding body, e.g. LEA, sponsor, of any grants received. Please also give details in chronological order, of academic and professional qualifications. Include details of any qualifications, for which you are currently studying, indicating that the results are not yet known. Continue on a separate sheet if necessary.

Dates	Name and address of establishment	Grant details (if applicable)

Date of exam	Qualification	Subject	Grade awarded

## English Proficiency

Is English your first language?

Yes  No

If NO, how would you describe your English?

Fluent  Adequate  Passable

What other languages do you speak fluently? \_\_\_\_\_

*All courses at P.S.T.A. are in English. Applicants for whom English is not a first language are required to have reached a standard equivalent to 6.5 on the IELTS scale. Academic qualifications in English are not essential but where a candidate does not have any formal qualifications P.S.T.A. may ask for other evidence of proficiency. Specific information concerning the English language requirement of individual courses are to be found in the Notes for Applicants.*

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Have you applied to any other educational establishment?

Yes  No

If yes, please give details of the establishments and courses for which you are applying:

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## Employment

Please give details of previous employment in chronological order

Dates	Employment (name and address)	Position held and nature of work

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## Further information

Please give details of any relevant experience or interests.

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## Fees and Maintenance

Where will you seek funding for your studies (e.g. Local Authority, sponsor, bursary, other)? Please give details.

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*Applicants proposing to apply for a bursary will be expected to provide formal documentary evidence of their attempt to find financial support elsewhere first.*

Would you be able to finance the course in the absence of the above funding?

Yes  No

Please give details.

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## **Applicant's Statement**

Please give your reasons for wishing to attend the course. In particular you should explain why you have decided to apply to P.S.T.A. and what you hope to gain from your time here; suggest how your participation might enrich the experience of your fellow students, and outline your plans after the course. Please give any other information you feel to be relevant to your application.

*Please complete this section in your own handwriting continuing on a separate sheet if necessary.*

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## **Declaration**

I confirm that, to the best of my knowledge and belief, the information given on this form is true and complete, and understand that this is a condition of any offer of a place.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Applicants are considered from 4 March 2011 onwards. As places on the courses are limited, you are advised that completed application forms, portfolios, and references should arrive at P.S.T.A. as soon as possible, addressed to:

The Education Manager, The Prince's School of Traditional Art, 19-22 Charlotte Road, London EC2A 3SG

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### **FOR OFFICE USE ONLY**

Interview: Y/N Interview date:  / / Interview confirmed Y/N

Interviewed by

Result: A/R/RL

Applicant informed date:  / /

Place accepted: Y/N

Registration no.

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# THE PRINCE'S SCHOOL OF TRADITIONAL ART

## CONFIDENTIAL STATEMENT BY REFEREE

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### To be completed by the applicant

Your name (in full) \_\_\_\_\_  
Course for which you are applying \_\_\_\_\_

This form should now be forwarded to your referee.  
When it has been completed your referee should send it directly to the institute to arrive by 4 March 2011.

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### To be completed by the referee

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Name of establishment \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Postcode \_\_\_\_\_  
Daytime telephone \_\_\_\_\_

Connection with applicant?  
How long have you known the applicant?

*Note to referee*  
*Please provide an academic reference commencing in particular on the candidate's qualifications, ability, motivation and character. If you need information about the applicant's intended course please contact the Education Manager on 020 7613 8500.*

This reference should be sent to the school by 4 March 2011 addressed to:  
**The Education Manager, The Prince's School of Traditional Art, 19-22 Charlotte Road, London EC2A 3SG.**

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**Confidential Statement by Referee**

Signature \_\_\_\_\_ Date \_\_\_\_\_

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# THE PRINCE'S SCHOOL OF TRADITIONAL ARTS

## Notes for Applicants for P.S.T.A. Courses

*Please read the following notes carefully before completing the application form*

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### **Applicant form**

Fill in the form, making sure that you complete each section fully. Incomplete forms will be returned. Send the completed form to the **Education Manager, The Prince's School of Traditional Art, 19-22 Charlotte Road, London EC2A 3SG** to arrive by **4 March 2011**. As places on the courses are limited, early applications are strongly encouraged.

If you have used additional sheets, please make sure that they are clearly marked with your name and intended course and that they are securely attached to the application form.

Forward the Confidential Statement by Referee form to your referee as soon as possible. Be sure to fill in your name and the title of your intended course before you forward it. Your referee should return the form directly to P.S.T.A. by 4 March.

### **Fees and Maintenance**

Fees: P.S.T.A. Courses - £4,000 p.a. for UK and EU students  
£10,000 p.a. for overseas students

An application fee of £30 (UK/EU) or £50 (overseas) must be submitted with the application form. If accepted a non refundable deposit of 20% of the first year fees must be paid by 15 July 2011. The remaining fees are expected to be paid by the beginning of each academic year which is non refundable except in exceptional circumstances at the discretion of the School. No award can be made until all fees are paid. Cheques should be made out to 'The Prince's School of Traditional Arts'.

Maintenance: living expenses – Allow for an estimated expenditure of £8,000 - £10,000 per academic year. This will vary according to the cost of rent and travel. The Jameel Scholarships to help with fees are available for those in financial need.

### **Choosing a Referee**

Since your referee is requested to provide an academic reference, you are advised to choose someone who is familiar with your work and who understands the demands of the course that you are planning to undertake. They should be able to comment in detail on your qualifications, ability, motivation and character, so it may be helpful to choose someone who has known you for some time.

### **Entrance Requirements and Portfolios**

P.S.T.A. Courses: Applicants are required to submit original artwork as part of their application as well as a statement outlining an individual course of study. The application portfolio should present a study of the traditional art form that the candidate wishes to be assessed by and should include relevant visual work e.g. drawings, paintings and, if appropriate, 3-D forms. Candidates requiring more specific advice should contact the Education Manager.

Portfolios should be sent by registered post or delivered (by prior arrangement with the Education Manager) directly to The Prince's School of Traditional Art, 19-22 Charlotte Road, London EC2A 3SG (tel no. 020 7613 8541) to arrive by 4 March 2011. They should be clearly labelled with the applicant's name and intended course and be accompanied by a list detailing the contents of the portfolio. If not intending to collect portfolios personally, applicants should also enclose a cheque to cover the full cost of the return carriage and insurance.

### **Attendance**

Attendance at all lectures, seminars, course tutorials, studio sessions and other appointments is mandatory. Attendance is an assessable part of each course.

### **English Language Requirements**

All courses are in English. All offers of places are conditional until an applicant has officially satisfied the specific English language requirements of the course. Official test certificates should reach P.S.T.A. no later than 6 weeks before the start of an applicant's intended course. Failure to meet the deadline may mean that the place is offered to another candidate. The requirements are as follows:

A minimum overall band of 6.5 on the IELTS scale (or equivalent) with individual scores of not less than 6.0 in the Reading and Writing.

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