

Please attach a recent passport sized photograph of yourself



# THE PRINCE'S SCHOOL OF TRADITIONAL ARTS

## Application form for research students entry in 2012

Please read Notes for Applicants carefully before completing this form

### Type of Degree and Mode of Study

Please tick the type of research degree for which you are applying. Indicate whether you wish to study full- or part-time, and whether you will be an internal or external student. For further information please see our website at [www.psta.org.uk](http://www.psta.org.uk) and the attached guidance notes.

- |                    |                          |                      |                          |
|--------------------|--------------------------|----------------------|--------------------------|
| MPhil by project   | <input type="checkbox"/> | MPhil/PhD by project | <input type="checkbox"/> |
| MPhil by theory    | <input type="checkbox"/> | MPhil/PhD by theory  | <input type="checkbox"/> |
| Full-time research | <input type="checkbox"/> | Internal researcher  | <input type="checkbox"/> |
| Part-time research | <input type="checkbox"/> | External researcher  | <input type="checkbox"/> |

### Applicant's Details

Please write in block capitals using black ink

Title (Mr/Mrs/Ms etc) \_\_\_\_\_  
Surname \_\_\_\_\_  
First name(s) \_\_\_\_\_  
Date of Birth (day/month/year) \_\_\_\_/\_\_\_\_/\_\_\_\_  
Age on 1 September 2012 \_\_\_\_\_  
Place of Birth \_\_\_\_\_  
Nationality \_\_\_\_\_  
Maritus Status \_\_\_\_\_  
Number of Dependents \_\_\_\_\_  
Ages of Dependents \_\_\_\_\_

Have you been permanently resident in the UK or elsewhere in the EU for the past three years for reasons other than education?

Yes  No

In order to qualify for UK/EU fees an applicant will be asked for the formal documentary proof that they have been resident in the UK/EU for a minimum of three years.

How did you hear about the courses at P.S.T.A.?

Please specify \_\_\_\_\_

### Contact details

Email address \_\_\_\_\_

Permanent home address \_\_\_\_\_

Address for correspondence (if different from above) \_\_\_\_\_

Telephone \_\_\_\_\_

Include international dialling code and time difference (+/- GMT)

Alternate telephone \_\_\_\_\_

- |  |                                   |   |
|--|-----------------------------------|---|
| <input type="checkbox"/> Advertisement | <input type="checkbox"/> Article  | <input type="checkbox"/> Careers Office |
| <input type="checkbox"/> Friend        | <input type="checkbox"/> Open day | <input type="checkbox"/> Directory      |

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## Education

Please list all educational establishments attended during secondary and higher education in chronological order (most recent first) including where (if appropriate) you are currently studying. Also give details of the awarding body, e.g. LEA, sponsor, of any grants received. Please also give details in chronological order (most recent first), of academic and professional qualifications. Include details of any qualifications, for which you are currently studying, indicating that the results are not yet known. Continue on a separate sheet if necessary.

Dates	Name and address of establishment	Grant details (if applicable)

Date of exam	Qualification	Subject	Grade awarded

The normal minimum entrance requirement for applicants for candidature for research degrees is an upper second class honours degree or a master's degree relevant to the proposed area of research awarded by a UK or other recognised University or higher education institution, or by the Council for National Academic Awards (CNAA). Applicants who do not possess the normal minimum entrance qualifications may be considered for candidature on their merits. Please see the section on Non-Standard Entry in the attached Notes for Applicants.

## English Proficiency

Is English your first language?

Yes  No

If NO, how would you describe your English?

Fluent  Adequate  Passable

All courses at P.S.T.A. are in English. Applicants for whom English is not a first language are required to have reached a standard equivalent to 6.5 on the IELTS scale. Academic qualifications in English are not essential but where a candidate does not have any formal qualifications P.S.T.A. may ask for other evidence of proficiency. Specific information concerning the English language requirements are found in the attached Notes for Applicants.

What other languages do you speak fluently? \_\_\_\_\_

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*Have you applied to any other educational establishment?*

Yes  No

If yes, please give details of the establishments and courses for which you are applying:

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## **Employment**

Please give details of previous employment in chronological order with most recent first.

Dates	Employment (name and address)	Position held and nature of work

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## **Further information**

Please give details of any other relevant experience or interests. Please attach a separate sheet if needed.

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## **Fees and Maintenance**

Where will you seek funding for your studies (e.g. local authority, sponsor, research grant, other)? Please give details.

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Would you be able to finance the course in the absence of the above funding?

Yes  No

Please give details.

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### **Applicant's Statement**

Please give your reasons for wishing to conduct research at The Prince's School. In particular you should explain why you have decided to apply to P.S.T.A. and what you hope to gain from your time here; suggest how your participation might enrich the experience of your fellow students, and why the work should be carried out at PSTA. Outline what you plan to do after completion of the research. Please give any other information you feel to be relevant to your application.

*Please complete this section in your own handwriting on a separate sheet and attach it to your application.*

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## Research Outline

Please attach a proposed broad outline for your research (about 1000 words not including timescale, bibliography and chapter outline). In doing so you should attempt to address the following questions:

1. What is your area of research? What is/are your research question/s? What is your hypothesis in relation to your question(s)?
2. What do you see as the overall purpose of your research?
3. How does this relate to the work you have done previously, as a BA or an MA (please refer to previous dissertations if applicable) or professionally?
4. How will you develop your research to address the question(s) and test your hypothesis? How will you design your research? What methods will you be using in your research to test your hypothesis (your methodology)? (If you are applying for research by project you will need to describe how your practical work will be integrated into the research and address the research question(s).)
5. How does the research you are proposing fit in with other research that has been done in the area? How does it relate to existing work within the discipline? Can you refer to works that you have included in your bibliography in relation to this question?
6. What do you hope to have achieved on completion of your research?
7. How will you contribute to learning in this area? What makes this research important to others? What are the wider social and educational implications of your research?

Please also include the following:

Possible title for the thesis, possible outline of chapters for the written work, proposed bibliography, details of timescale for completion of your research.

Students applying for **research by project** should include a **portfolio** of their recent work. This can include slides or documentation of other work not available for inclusion.

Students applying for **research by theory** should include a **sample of recent written work** (such as an undergraduate or Master's dissertation or substantial essay). This can be accompanied by images with captions if applicable.

NB- For both research by project and research by theory, the written component of the research consists in academic writing. You may wish to take this into account when preparing your outline exhibiting your ability to write in this style.

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### Declaration

I confirm that, to the best of my knowledge and belief, the information given on this form is true and complete, and understand that this is a condition of any offer of a place.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Fully completed application forms, portfolios, and references should arrive at P.S.T.A. by 16 January 2012, addressed to:

The Registrar, The Prince's School of Traditional Art, 19-22 Charlotte Road, London EC2A 3SG

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### FOR OFFICE USE ONLY

Standard Entry Y/N If non-standard, approval from the RDC and U of Wales received? Y/N

Applicant for external studies Y/N If yes, approval from the RDC and U of Wales received? Y/N

Interview: Y/N Interview date:  / / Interview confirmed Y/N

Interviewed by \_\_\_\_\_

Result: A/R/RL

Applicant informed date:  / /

Place accepted: Y/N

Registration no. \_\_\_\_\_

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# THE PRINCE'S SCHOOL OF TRADITIONAL ARTS

## CONFIDENTIAL STATEMENT BY REFEREE

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### To be completed by the applicant

Your name (in full) \_\_\_\_\_  
Course for which you are applying \_\_\_\_\_

This form should now be forwarded to your referee.  
When it has been completed your referee should send it directly to the institute to arrive by 4 March 2011.

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### To be completed by the referee

Name \_\_\_\_\_  
Position \_\_\_\_\_  
Name of establishment \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_  
Daytime telephone \_\_\_\_\_

Connection with applicant?  
How long have you known the applicant?

#### *Note to referee*

*Please provide an academic reference commencing in particular on the candidate's qualifications, ability, motivation and character. If you need information about the applicant's intended course please contact the Registrar on 020 7613 8500.*

This reference should be sent to the school by 16 January 2012 addressed to:  
**The Registrar, The Prince's School of Traditional Arts, 19-22 Charlotte Road, London EC2A 3SG.**

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**Confidential Statement by Referee-** please feel free to attach additional pages if necessary

Signature \_\_\_\_\_ Date \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Daytime telephone \_\_\_\_\_

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**Confidential Statement by Referee-** please feel free to attach additional pages if necessary

Signature \_\_\_\_\_ Date \_\_\_\_\_

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comment in detail on your qualifications, ability, motivation and character, so it may be helpful to choose someone who has known you for some time.

### **Portfolios**

Applicants for research by project are required to submit original artwork as part of their application. The application portfolio should include visual work relevant to the traditional art form the applicant wishes to research. Drawings, paintings and, if appropriate, 3-D forms can be included, as well as photos or slides with captions of any work that cannot be included. Candidates requiring more specific advice should contact the Registrar.

Portfolios should be sent by registered post or delivered (by prior arrangement with the Registrar) directly to The Prince's School of Traditional Art, 19-22 Charlotte Road, London EC2A 3SG (tel no. 020 7613 8500) to arrive by 16 January 2012. They should be clearly labelled with the applicant's name and intended course and be accompanied by a list detailing the contents of the portfolio. If not intending to collect portfolios personally, applicants should also enclose a cheque to cover the full cost of the return carriage and insurance.

### **Interviews**

Should the applicant proceed to the interview stage, the Admissions Committee may call for further supporting materials to be provided at the interview.

### **Informational Interviews**

Prospective applicants are encouraged to set up informational interviews at any time during the application process. Please contact the Registrar or Research Coordinator should you wish to arrange an interview or with any further questions about research at PSTA or your application.

### **English Language Requirements**

All courses are in English. All offers of places are conditional until an applicant has officially satisfied the specific English language requirements of the course. Official test certificates should reach P.S.T.A. no later than 6 weeks before the start of an applicant's intended course. Failure to meet the deadline may mean that the place is offered to another candidate. The requirements are as follows:

A minimum overall band of 6.5 on the IELTS scale (or equivalent) with individual scores of not less than 6.0 in the Reading and Writing.

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## **The Stages of the Process**

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- 1- Applicants are encouraged to make informational appointments to discuss any aspects of the application process or the programme in person throughout the process. Please contact the Registrar should you wish to speak to a representative of PSTA.
  - 2- Applications should be completed and submitted with all required documentation as outlined in the application form and Notes of Guidance by 16 January 2012.
  - 3- Applications will be reviewed and applicants will be informed whether they have reached the next stage. If they have been successful, an interview will be arranged with the Admissions Committee.
  - 4- In the case of non-standard entry or external study or questions regarding proficiency in spoken and written English, the application will be contingent upon whether the applicant can assure the Admissions Committee that the criteria for non-standard entry, external study and English language requirements are met. At this stage, the admissions committee may require further information and documentation from the candidate.
  - 5- A recommendation for acceptance will be made to the Research Degrees Committee of the School and, if accepted, the Research Degrees Committee will forward the application to the Research Degrees Board of the University of Wales for approval.
  - 6- At this stage, the University may call for further information and the candidate will be contacted should this be the case. Applicants should also be aware that the process of receiving approval from the University may take time.
  - 7- If the application is approved by the University, the candidate will receive an offer letter from The School stating what is required should the candidate wish to take up their place.
  - 8- At any stage along the way, if a candidate has not been successful, the School will inform them in writing.
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